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## JOINING INSTRUCTIONS

Attention: Prospective Employee

Thank you for your interest to join Sundry Foods. For the scheduled virtual interview, please take note of the following:

- You are expected to join the waiting room at least 5mins before the start time
- Test your Technology: Be acquainted with your audio, video, and participant settings prior to the interview session. Ensure you have a good network and a back-up plan to avoid network disruptions
- Mute your microphone on joining and when you are not speaking to help keep background noise to a minimum.
- Limit distractions: Attendance must be in a quiet and noise-free environment. Turn off notifications, close or minimize running apps
- Use of laptop device is recommended.
- Send scan copies of your original credentials and valid form of ID via email prior to the interview and have the original copies handy during the interview.
- Dress the part

Goodluck!

From us @SundryFoods HR