

NLEBEM, CHIBUIKE JOSHUA

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PROFESSIONAL SUMMARY

Chibuike is a Chartered Accountant, Finance and Internal Audit Professional with over six (6) years of experience across Oil & Gas, FMCG, Banking, and Hospitality sectors. He is skilled in conducting risk-based audits, evaluating internal controls, monitoring compliance, and driving process improvements that strengthens governance and operational effectiveness. He is skilled in developing and executing audit programs, documenting and reviewing audit workpapers in line with IIA standards, and ensuring timely closure of audit recommendations through effective stakeholder engagement. He leads audits across manufacturing, supply chain, warehouse, retail, and finance operations, with a strong focus on value-for-money and continuous improvement. He is proficient in ERP & data analysis tool such as Sage X3, SAP, Oracle, Power BI, and is committed to high-quality delivery, integrity, and collaborative problem-solving. He is adaptable to diverse cultural environments, open to extensive local and international travel, and committed to contributing to organizational goals through global audit excellence.

Core Competencies

Audit & Risk Management: Risk-Based Auditing (COSO/IIA), Risk Assessment & Management, Internal Controls, Fraud Detection & Prevention, Compliance Monitoring, Governance Frameworks, Quality Management Systems (QMS), Investigation Reporting, Business Process Review, Audit Work Paper Documentation & Review.

Financial & Business Analysis: Financial Reporting, Budgeting & Forecasting, Costing, Data Analytics (Power BI, SQL, SPSS, E-Views), Financial Modelling

Business Operations and Supply Chain Assurance: Supply Chain & Inventory Auditing, Manufacturing & Retail Operations Oversight, Value-for-Money Audits, Business Partnering with Sales & Operations

Technology & Tools: SAP, Oracle Cloud, Sage X3, QuickBooks, Microsoft Office 365, Finacle, CRM Dynamics

Leadership & Collaboration: Stakeholder Engagement, Cross-Functional Team Leadership, Communication, Strategic Planning, Training & Awareness Facilitation, Supervision of Audit Teams, Local/International Mobility & Cultural Adaptability

EXPERIENCE

Eterna Plc

Internal Audit Supervisor

July 2024 – Present

Grade: Assistant Manager

- Perform enterprise-wide risk and control assessments to support the development of risk-based internal audit plans aligned with organizational objectives, regulatory standards and audit frameworks such as COSO and IIA standards.
- Lead business process, operational, and financial audits across various business segments- lubricant manufacturing, retail stations, aviation fueling, and depot logistics to assess efficiency, compliance, and control effectiveness; develop and execute detailed audit test plans.
- Supervise and train Internal Audit Officers, review their audit work papers and test evidence, and provide on-the-job coaching to improve audit quality and timeliness of deliverables.
- Coordinate SON QMS audits and internal compliance reviews, sustaining ISO 9001:2015 requirements and achieving zero non-conformities.
- Collaborate with procurement, finance, logistics, warehouse, sales and commercial teams to implement audit recommendations, reducing procurement cycle delays and improving process efficiency.
- Conduct financial, cash, inventory, production, sales and revenue assurance audits, participate in stock count exercises, and perform investigations into control breaches, providing root-cause analysis and corrective action.
- Prepare monthly audit reports and special investigation reports, facilitate cross-departmental control awareness workshops, and follow up with process owners to ensure full closure of agreed recommendations.

Dufil Prima Foods Ltd

January 2024 – June 2024

Financial Accountant

- Oversaw product costing, inventory control, and monthly reconciliations in a high-volume FMCG environment.
- Partnered with supply chain and production managers to improve raw material tracking, increasing inventory accuracy by 20%.
- Strengthened intercompany transaction reconciliations in SAP, achieving 100% ledger accuracy.
- Supported business units with timely reporting, enabling better decision-making and cost control.

First Bank of Nigeria

October 2021 –December 2023

Financial Transactions Lead

- Directed domestic and international transactions postings and reconciliations with strict compliance to SOPs, minimizing financial risk.
- Partnered with IT and operations teams to sustain 99.1% ATM uptime, enhancing customer satisfaction.
- Conducted daily reconciliations of cash, ATM tills, and FX postings, eliminating discrepancies and revenue leakages.
- Resolved customer disputes within SLA timelines, maintaining 98% compliance.

Non-Financial Transactions Lead (Customer Service)

- Led a 5-member team to deliver compliant customer service operations, boosting satisfaction and retention by 50%.
- Partnered with digital banking teams to migrate customers securely to electronic platforms, reducing & mitigating risks of fraud and errors.
- Reviewed over 2,000 KYC files with 98% accuracy, strengthening compliance and fraud prevention.

Graduate Trainee

- Completed structured training in core banking operations (accounting, credit & risk management, treasury, compliance), gaining a strong foundation in internal controls and financial systems.
- Gained professional readiness through soft skills and digital tools training, graduating with an 82.4% score from the Banking Foundation School Programme.

Genesis Group Nigeria Ltd

Internal Audit Officer

October 2019 – September 2021

- Conducted audits across hospitality operations, verifying assets, reviewing financial records, and ensuring compliance with control policies.
- Partnered with operations and finance teams to strengthen governance frameworks, enhance revenue assurance, and mitigate risks.
- Supported external audits with documentation and reports, enabling smooth regulatory compliance and audit closure.

EDUCATION

MBA. Finance and Investment: Ahmadu Bello University, Zaria **2023-2025**

- Relevant course modules in accounting, finance, economics, investment appraisals, business statistics, business analysis and management, project management, marketing management, quantitative analysis.

B.Sc. Accounting; University of Uyo, Uyo, Akwa Ibom State. **2014–2018**

- Second Class Honours' Upper Division with a CGPA of 4.23/5.00

PROFESSIONAL CERTIFICATION

- Associate Chartered Accountant (ACA), Institute of Chartered Accountants of Nigeria (ICAN)| **2024**
- Graduate Member (GMNIM), Nigerian Institute of Management **2019**

LEADERSHIP/ VOLUNTEER EXPERIENCE

- Presiding Officer, Independent National Electoral Commission (INEC) **2019**
- Volunteer Corps Member, National Peer Group Educator on Financial Inclusion Programme (NYSC) **2018-2019**
- Secretary General, National Association of Business Students (NABS), University of Uyo **2016-2017**

TRAININGS AND CERTIFICATIONS

- Auditing Procurement Processes – Institute of Internal Auditors (IIA) Nigeria **2025**
- Financial Markets – Coursera **2024**
- Business Etiquette & Professionalism – Udemy **2023**
- Customer Service Excellence & Microsoft 365 Productivity Tools – Alison/Udemy **2022**
- Professional Business Writing (Letters & Emails) – Udemy **2022**
- Fundamentals of Financial Accounting – Alison **2021**
- Soft Skills Development Programme – Jobberman Nigeria **2020**
- Sage 50 & QuickBooks Accounting Systems – Mindset ICT Academy **2019**

AWARDS AND SCHOLARSHIPS

- MTN Foundation Science and Technology Scholarship, Award of Academic Excellence **2015-2018**
- Award of Academic Excellence, University of Uyo Honours' Roll Award. **2015-2017**
- Award of Academic Excellence, Faculty of Business Administration, Uniuyo Honours' Roll Award **2015-2017**